



NEW HAVEN PUBLIC SCHOOLS

Minutes

New Haven Public Schools Head Start
Board of Education Subcommittee Meeting

Date: Thursday, July 22, 2021
Time: 5:02 p.m.
Location: Virtual meeting
Zoom-# 961 466 2454

Attendees: Mary Derwin, Head Start Supervisor
Pamela Augustine-Jefferson, Director of Early Learning Programs
Matthew Wilcox, Board of Education member, Head Start Subcommittee Chairperson

I. Announcements

- The Regional One Office of Head Start has announced that Focus Area II Reviews and CLASS observations associated with reviews will not take place until January 2022.

II. Approval of Minutes

- Minutes from subcommittee meeting held on Thursday, June 17, 2021, were approved

III. Policy Council Report

- The Policy Council does not convene in the month of July
- Mr. Blue met with Pam Augustine -Jefferson and Mary Derwin to discuss plans for the 2021-22SY and ideas to bolster Policy Council participation, family empowerment and insurance of representation of all sites to satisfy Head Start Performance Standards
- Mr. Blue requested meeting with Principal, Assistant Director, and Project Site Director prior to the start of school

IV. Enrollment Report

- The July recruitment calendar was shared with dates to support registration at NHPS summer school sites (Martinez, Fair Haven, Dr. Mayo, Truman, Clinton Avenue, King Robinson) as well as the Floyd Little Field House
- The August calendar contains six faith-based events, Back to School Rally, Community Action event
- Student enrollment as of June 15th demonstrates 342 vacancies
- The outreach and advertising campaign is in progress
 - Advertisements on 15 CT Transit buses
 - 10 Billboard advertisements are up- two additional to follow
 - 1000 flyers will be in Choice and Enrollment welcome bags
 - Mailers being sent to targeted neighborhoods
 - Advertisements in La Vos and New Haven Independent
 - 100 posters and lawn signs
 - 3000 door hangers
 - Neighborhood canvassing
 - WYBZ, Radio Amor

- Mr. Wilcox suggested reaching out to Alders, Sarah Miller, Mia McFadden at the New Haven Independent
- Mr. Wilcox will reach out to Ann Green and her network in the community
- Suggestion for slide encouraging preschool registration to be posted at virtual Board of Education meetings when waiting for meeting to commence

V. Financial Reporting/Grant Review

- The monthly financial statement was submitted and reviewed
- Carryover budget of \$820,403 from the 2019-2021 school year although approved was not awarded due to Head Start processing error this spring. It will be issued in the current fiscal year beginning 7/1/2021 without any reapplication needed.
- The two State Head Start grant awards were received on 7/20/2021 Innovative Enhancement \$122,708 and Services-Expansion \$126,006
- A discussion was held regarding expenditures related to developing outdoor play spaces and associated field trips, professional development for staff, and family engagement events with Common Ground and the CT Science Museum
- Conversation was also held around expenditures related to enriching classroom and/or school libraries through investment in authentic culturally relevant literature, social emotional learning and science content was also

VI. Health Reporting

- A plan to hold mandatory health screenings prior to the start of school was shared
- Cornell Scott Hill Health center did walk through of Mayo health suite and is willing to partner with Head Start to open a school-based health clinic. Next step will be approval by their Board of Directors
 - Space will not require any major additional construction
 - There is room for reception area, health examination and dental
 - Space for mental health is also available
 - Head Start would contribute to salaries of staff on short term basis until clinic is able to self- sustain staff through contract with Cornell Scott
 - Sue Peters will arrange relationship with dental provider
- Mr. Wilcox suggested presentation or clinic as part of Superintendent's report
- Questioned whether this action requires additional Board of Education approval

VII. Summer School and School Reopening

- 255 preschool students enrolled
- 15 classes of approximately 15 students-five Head Start classrooms
- Pre-service will focus on new district Pre-K curriculum, Mental Health/Wellness supports for staff, students, and families, active supervision in addition to mandated trainings
- Anticipating further direction and guidelines regarding health/safety for re-opening from district and Health Department

Meeting adjourned at 5:58 p.m.

Next meeting to be held on August 19, 2021